

**MOUNT CARMEL BAPTIST CHURCH
POSITION DESCRIPTION
STREAMING MEDIA**

Job Title: Videographer/Editor	Position Number: 00145
Supervisor: Pastor Donald D. Moore/Deacon Kenneth Justice-Video Production Managers	Full-Time: Part-Time: Contractor - 1099
Hours: Weekly on Thursdays; additional for editing	Salary: To Be Determined

Job Duties:

1. Record and produce the Mt. Carmel Baptist Church weekly worship service.
2. Maintenance of all video equipment; ensures equipment is present and in working order.
3. Creatively framing and capturing action.
4. Produce video content that aligns with the brand, mission and goals of Mt. Carmel Baptist Church.
5. Edit raw footage for content and product review.
6. Install videos into professional quality format with or without assistance from Video Production Managers.
7. Collect b-roll footage as well as interview appropriate staff and/or clients.
8. Assist in the social media sharing of the video content.
9. Responsible for single and two camera shoots.

Qualifications:

1. High School Diploma or Equivalent
2. Three – five years video editing.
3. Excellent ios MAC computer literacy.
4. Proficient with PTZ camera equipment, software and streaming interfaces.
5. Demonstrate experience with Final Cut Pro and Adobe Premier Software
6. Ability to troubleshoot in real time.
7. Exceptional interpersonal skills.
8. Highly organized and methodical with ability to meet strict deadlines.
9. Excellent interpersonal skills.
10. Can work independently with minimum supervision
11. Relative fitness and stamina to work long hours.
12. Maintains confidentiality

***Proper Credentials Must Be Provided Prior to Start Date
Mandatory Background Checks Required
Mount Carmel Baptist Church is an Equal Opportunity Employer***

Submit Resume to Mt. Carmel Baptist Church 5732 Race St. Phila. Pa. 19139